



Collegiate Goals

Core Course Tracker: Step-by-Step Guide

For Thornhill SC student-athletes and families

Version: August 26, 2025

What this guide covers

A quick start, detailed steps, common scenarios, tips, and FAQs to help you use the Core Course Tracker with confidence.

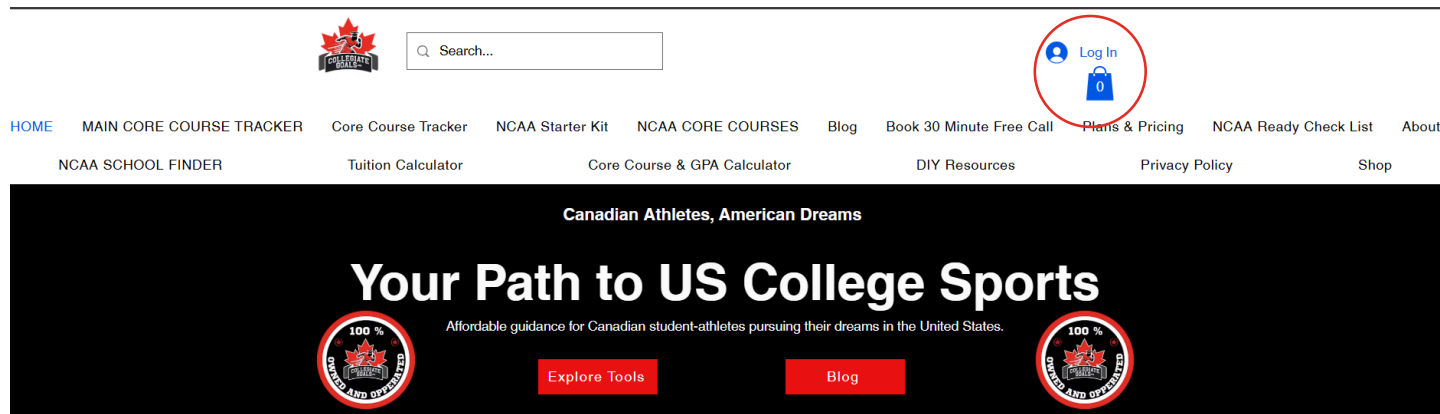
Quick start checklist

1. Sign in to your Collegiate Goals account.
2. Open the Core Course Tracker page.
3. Enter student name and NCAA ID.
4. Select your province or territory.
5. Add your approved core courses from the list.
6. Enter grades as letters or percentages. Mark In Progress where needed.
7. Review your real-time NCAA GPA.
8. Click Save and confirm the success message.

Step-by-step

Step 1: Sign in and open the tracker

Sign in to your Collegiate Goals account, then navigate to Core Course Tracker from your dashboard or site menu.



Step 2: Add student info

Fill in Student Name and NCAA Eligibility Center ID if you have one. This helps match your records if you switch devices or log back in later.

The image shows two parts of the website. On the left is the 'Core Course Tracker' form, which has fields for 'Student Name', 'Province' (a dropdown menu), 'NCAA Eligibility Number', and a 'Save' button. Red arrows point to the 'Student Name' and 'NCAA Eligibility Number' fields. On the right is the 'Current GPA' section, which has a large empty box for the GPA and a message: 'Kindly complete the form below before proceeding.'

Step 3: Select your province or territory

Choose the correct province or territory from the dropdown. The tracker will filter to NCAA-approved courses for your region.

Step 4: Add your core courses

Use the course slots to select approved courses from the list. Start with English, Math, Natural/Physical Science, and Social Science. If you have additional credits that qualify, use the Additional English/Math/Science or Additional Any slots when available.



English/French 1	Mark	USA GPA
Pick Course		
☐ Progress ☐ Complete		
English/French 2	Mark	USA GPA
Pick Course		
☐ Progress ☐ Complete		
English/French 3	Mark	USA GPA

Step 5: Enter grades

NOTE: YOU MUST PICK A COURSE BEFORE ENTERING A MARK

Enter either a letter grade or a percentage for each course. The tracker converts to NCAA GPA automatically. If a course is currently underway, mark it In Progress and add the final grade later.



English/French 1	Mark	USA GPA
English 11 ENG3U	88	3.90
☐ Progress ☐ Complete		
English/French 2	Mark	USA GPA
Pick Course		
☐ Progress ☐ Complete		

Step 6: See your real-time NCAA GPA

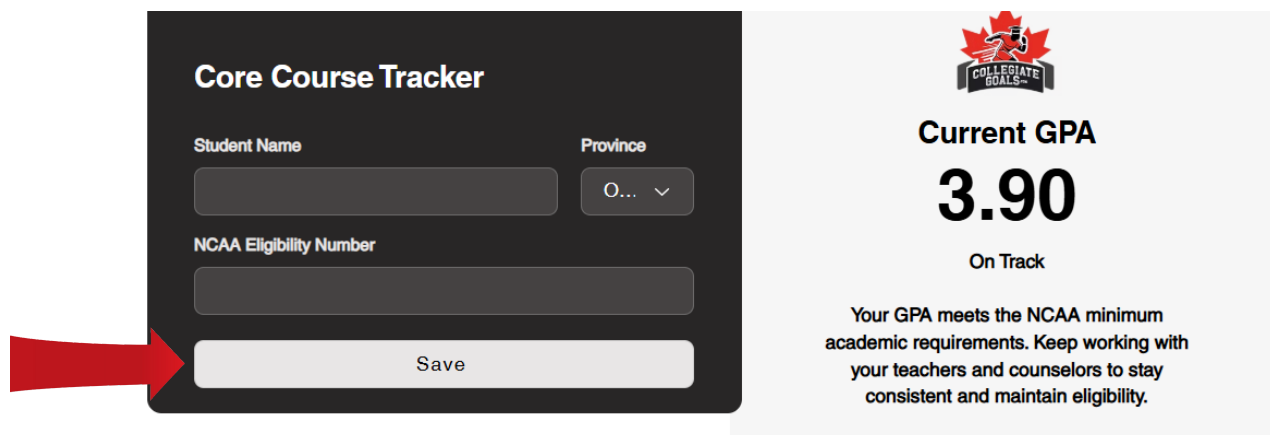
Your total GPA updates as you add or edit grades. The status indicator shows if you are on track for the NCAA minimum 2.3 GPA requirement.



English/French 1	Mark	USA GPA
English 11 ENG3U	88	3.90
☐ Progress ☐ Complete		
English/French 2	Mark	USA GPA
Pick Course		
☐ Progress ☐ Complete		

Step 7: Save your work

Click Save. Wait for the success message to confirm your data has been stored. Return users will see saved data after signing back in.



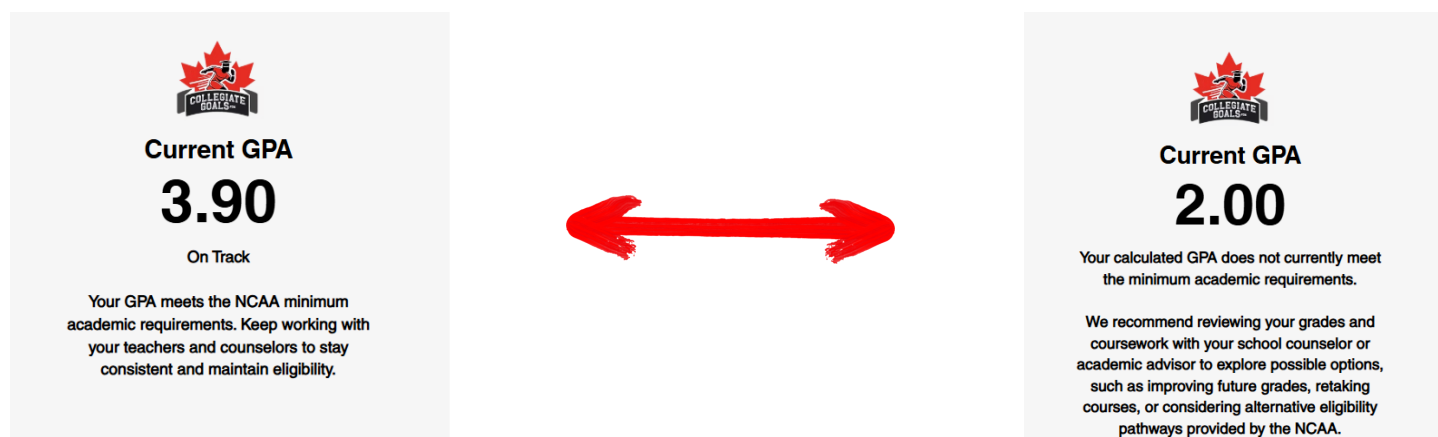
The image shows a dark-themed form titled "Core Course Tracker" on the left and a light-themed GPA display on the right. The form has fields for "Student Name", "Province" (a dropdown menu showing "O..."), and "NCAA Eligibility Number". A red arrow points to a "Save" button at the bottom of the form. The GPA display on the right features the "COLLEGIATE GOALS" logo, shows a "Current GPA" of "3.90", and states "On Track". Below this, it says "Your GPA meets the NCAA minimum academic requirements. Keep working with your teachers and counselors to stay consistent and maintain eligibility."

Step 8: Update as you go

When you complete a course or receive a new grade, update that course entry and Save. Keep your tracker current each term.

Step 9: Review your status

If the status shows that you are not on track, review grades and course selections and speak with your school counselor or academic advisor about next steps.



This section compares two GPA status screens. On the left, a screen shows a "Current GPA" of "3.90" and "On Track" status, with a message: "Your GPA meets the NCAA minimum academic requirements. Keep working with your teachers and counselors to stay consistent and maintain eligibility." On the right, a screen shows a "Current GPA" of "2.00" and a message: "Your calculated GPA does not currently meet the minimum academic requirements. We recommend reviewing your grades and coursework with your school counselor or academic advisor to explore possible options, such as improving future grades, retaking courses, or considering alternative eligibility pathways provided by the NCAA." A large red double-headed arrow is positioned between the two screens.

Common scenarios

- **Retaking a course**
Update the existing course with the latest grade. Confirm how retakes are treated with your school counselor or compliance office.

- **Can't find a course**
Check spelling or the official course code. If it still does not appear, it may not be NCAA-approved for core credit in your province. Ask your counselor or contact Collegiate Goals support.
- **Mixed grading**
You can mix letters and percentages. The tracker converts both to NCAA GPA.
- **In Progress courses**
Mark In Progress now, add the final grade when available, and Save.

Tips for accuracy

- Use official course names or codes from your school timetable.
- Enter final grades only when confirmed by the school.
- Update the tracker after each term so your GPA stays accurate.
- Keep your login details secure. Your data is private to your account.

Troubleshooting

- **My GPA did not update**
Check that each course has a valid grade and that the course is an approved core course for your province.
- **I clicked Save but nothing happened**
Wait a moment and look for the success message. If it does not appear, check your internet connection and try again.

- I switched provinces by mistake
Re-select the correct province and recheck your course list, then Save.

FAQ

What is a core course?

A high school course approved by the NCAA in English, Math, Natural/Physical Science, Social Science, or designated additional academic areas.

Do I need an NCAA ID to use the tracker?

No. You can add it later. The tracker works with or without an NCAA ID.

Can parents use the tracker for their athlete?

Yes. Make sure the student name and grades are accurate before saving.

What GPA do I need?

The NCAA D1 minimum for eligibility is a 2.3 GPA in 16 NCAA-approved core courses. . NCAA D2 minimum Core GPA: 2.2 in 16 NCAA-approved core courses. Always confirm full requirements with your school counselor or compliance office.

Is my data private?

Yes. Your data belongs to you and is not shared outside the platform. See the Terms and Policies on your landing page.

Important information

Collegiate Goals provides digital academic planning tools for informational and organizational purposes only. This guide is not training, medical, legal, or compliance advice. Always confirm eligibility details with your school counselor or institutional compliance office.